

Santa Rosa Express Youth Running Club

Meeting Minutes

Date June 6, 2017 and June 12, 2017

Present: Mark Drafton, Caroline Gonsalves, Tara Seifert, Jonathan Clark, Kaisa Gonsalves

Next meeting: Undetermined

I. Board Membership

The group discussed the addition of additional directors that will act as “at-large directors.” Currently persons that have unofficially agreed to assume this role are: Greg Newton and Dawit Tesfassilassie

II. Budget Review

a. Current

Currently we are operating with a significant surplus in our budget, due to the limited amount of gear that was ordered for the track and field season. The checking account balance as of 6/6/2017 was \$22,429.92, which is a surplus to what was budgeted of \$7,937.

b. Scholarships

The Board agreed to increase the budget allocation for scholarships to \$5,000 annually, budget permitting. We will follow the same format as ERC, which says, “The Club awards a minimum of two grants of \$750 each year. We also award additional grants of varying amounts each year based on our available funds and the number of applicants.”

c. Budget Transparency

The group agreed that moving forward the approved annual budget must be posted to the Club website.

d. Pending Purchases

- i. *Trailer: The trailer approved in 2016 still needs to be purchased. Mark has been in negotiations with Reed's in Petaluma, who has one on hand that will meet both the needs and approved cost (<\$3,000). **UPDATE:** Trailer was purchased and picked up on 6/14/17, and is currently being stored at Mark's house until we can secure a storage unit. The trailer will undergo some retrofitting to better secure the storage bins, banners, and other miscellaneous equipment.*
- ii. *Canopy: An additional item that will be needed for the impending XC season is a canopy, to help keep the athletes dry during wet weather. Pricing for branded options obtained in the past were considerably higher than the board felt was necessary. The board agreed to move forward with purchasing a non-branded, 3-wall waterproof canopy closer to XC season.*
- iii. *Website: The group agreed to move forward with hosting the website through WildApricot.com, which will allow us to accept and manage our athlete and member database directly from the website. We will also be able to post meets, send email correspondence, and manage various financial aspects of the club, all from the website. Kaisa is currently working on the re-design, and has integrated Square as the POS vendor for payment processing. Target date for completion is within the next 30 days.*

e. Fundraising

The Board discussed the possibility of hosting an “all-comers” meet as a possible fundraiser for the club. The meeting timeframe discussed would be early November, and possible locations that were discussed included Foothill,

Annadel, and Riverfront Parks. If we decide to move forward with this, the meet would need to be sanctioned by USATF for insurance purposes.

Another option that was discussed was getting together with Steve Paladino to host some of the local elite racers, and having a

f. 2017 Track & Field Season

The group agreed that we likely lost some members due to the change in location from Santa Rosa HS, to Montgomery HS, as SRHS is more conveniently centrally located.

g. Upcoming Seasons

2017 Cross Country will be held Mon-Wed-Sat., beginning 9/6/17 and ending 12/2/17. Track & Field 2018 will begin 3/5/18 and end 5/23/18. The meeting for Cross Country registration will be held at Heart & Sole August 23rd at 6pm.

h. Local Events

Moving forward we would like to consider offering participation in local events as a group, where SRX will cover some of the entry cost for athlete participants.

i. Board made revisions to the Bylaws, and approved the following changes to director positions upon approval confirmation:

President – Kaisa Gonsalves

Vice-President – Tara Seifert

Secretary – Mark Drafton

Treasurer – Caroline Gonsalves

Directors at Large – Greg Newton, Jonathan Clark, Dawit Tesfasilassie